

INDIAN LAW INSTITUTE, NEW DELHI
(Deemed University)

December 20, 2016

Minutes of the 1st meeting of Internal Quality Assurance Cell (IQAC) held on Tuesday the 20th December, 2016 at 11.00 a.m. in the Meeting Room, Indian Law Institute, New Delhi.

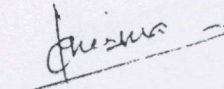
The following members were present:

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| 1. Prof. (Dr.) Manoj Kumar Sinha
Director, ILI | Chairman |
| 2. Prof. (Dr.) Ranbir Singh
Vice Chancellor,
National Law University, Delhi | Member |
| 3. Dr. T.K.Viswanathan
Director, ADR, International Centre for
Alternative Dispute Resolution/
Former Secretary General, Lok Sabha | " |
| 4. Prof. Furqan Ahmad
Professor | " |
| 5. Dr. Anurag Deep
Associate Professor | " |
| 6. Dr. Jyoti D. Sood
Associate Professor | " |
| 7. Mr. S. C. Prusty
Registrar, ILI | " |
| 8. Dr. A. K. Verma
Deputy Registrar, ILI | Secretary |

The Committee took up the agenda for discussion and decided as under:

Item No. 1: To appraise the members about setting up of the IQAC as per UGC Guidelines

Noted. Members were informed about the setting up of the IQAC.



Item No. 2: To appraise the members about the acceptance of Letter of Intent (LoI)/ Self Study Report (SSR) submitted earlier to National Assessment & Accreditation Council (NAAC)

Noted.

Item No. 3: To appraise members about various ongoing activities under the ambit of IQAC

- TO
- Modifications
- a) Academic Audit: Approved, likely to be processed very soon.
 - b) Student Feedback: Approved subject to some modification in format. Modalities to be developed by Dr. Jyoti D. Sood and Ms. Latika Vashist.
 - c) 360° Feedback: Since Institute is a higher education Institute, 360° feedback is not needed.
 - d) Preparation for NAAC visit: Noted.
 - e) These may be read as "Institute has arranged awareness programme for faculty and non-teaching employees." Regarding constitution of committees like (i) Grievance Redressal Committee (ii) Sexual Harassment Committee and (iii) Student Council, a subcommittee constituted by the Director consisting of Prof. Furqan Ahmad, Dr. Anurag Deep and Dr. Jyoti D. Sood.

The committee have submitted their recommendations which is placed Annex. I.

Item No. 4: To allocate funds to IQAC for various activities out of UGC Grants

The fund allocation as per UGC Guidelines was approved. The Director offered that the Honorarium for him from the allocation may be used for other developmental proposal under IQAC. The same was praised and accepted by the members.

Item No. 5: To explore the possibilities of quality research sharing and networking with various Institutions in India and abroad

Institute has already undertaken various programmes and likely to explore more in future. Suggestions were also requested from the members.

- a) Sensitization programmes jointly with National Human Rights Commission
- b) Special Lectures for students and researchers jointly with various Universities and Institutes.
- c) Training Programmes jointly with various Government and non-Government entities.
- d) Collaborative research/ consultancy projects jointly with various entities.

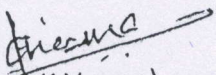
Dr. Jyoti D. Sood

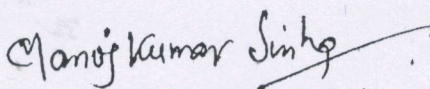
Item No. 6: To devise the process of dissemination of all relevant information to all stakeholders for sensitizing them on various quality parameters of higher education

Members were requested to explore further possibility in regards to enhancement of quality perception of various stakeholders.

Item No. 7: Any other item with the permission of the Chair

Meeting ended with a vote of thanks to the Chair.


(Dr. A.K. Verma)
Deputy Registrar &
Secretary, IQAC


(Prof. (Dr.) Manoj Kumar Sinha)
Director, ILI &
Chairperson, IQAC, ILI

Action Taken Report

Item No. 1: To appraise the members about setting up of the IQAC as per UGC Guidelines

Noted. Members were informed about the setting up of the IQAC.

Item No. 2: To appraise the members about the acceptance of Letter of Intent (LoI)/ Self Study Report (SSR) submitted earlier to National Assessment & Accreditation Council (NAAC)

Noted.

Item No. 3: To appraise members about various ongoing activities under the ambit of IQAC

- a. To be explored on annual basis
- b. Action to be taken
- c. Not needed
- d. Noted
- e. Minutes of the committee placed at p. 4

Item No. 4: To allocate funds to IQAC for various activities out of UGC Grants

Noted

Item No. 5: To explore the possibilities of quality research sharing and networking with various Institutions in India and abroad

Noted. Institute has been exploring research sharing possibilities with various Commissions, National Schools, etc.

Item No. 6: To devise the process of dissemination of all relevant information to all stakeholders for sensitizing them on various quality parameters of higher education

Registrar and Associate Professor may be assigned for conducting training programme for QAP. If needed, external faculty may be invited.

Item No. 7: Any other item with the permission of Chair