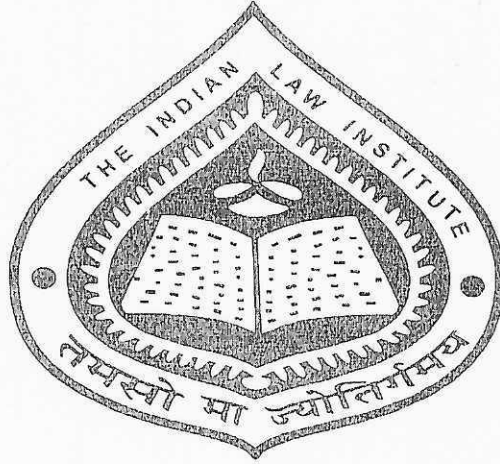


ACADEMIC AND ADMINISTRATIVE AUDIT REPORT



**THE INDIAN LAW INSTITUTE**

India's Premier Institute for Legal Research and Education  
(Deemed University u/s 3 & Approved u/s 12B of UGC Act, 1956)

NAAC Accreditation – 'A' Grade  
Granted Autonomy (Grade II) by UGC

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

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Sh. P.K. Malhotra



Prof. (Dr.) R. Venkata Rao

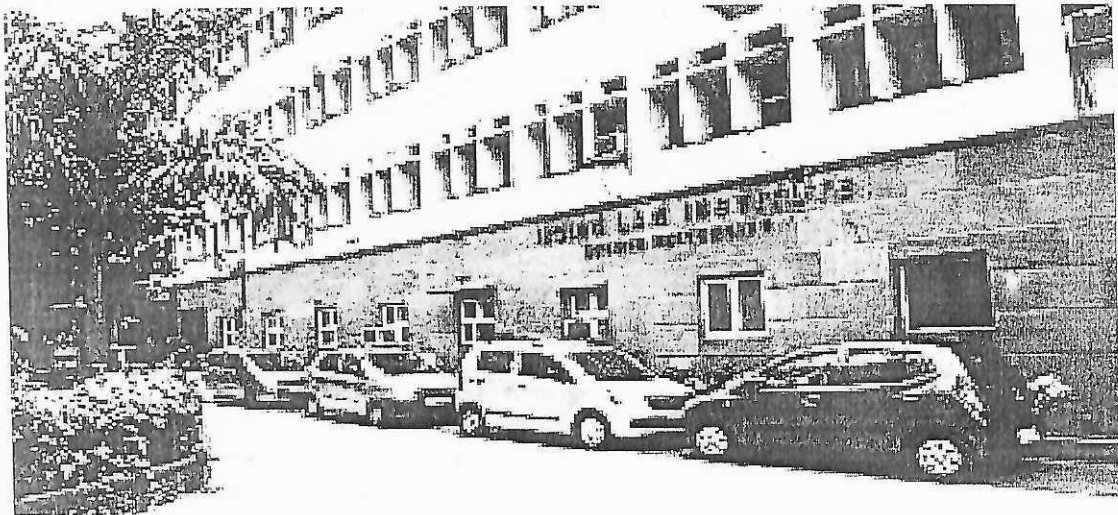



Prof. (Dr.) A. Lakshminath


## About the Institute


The Indian Law Institute (ILI) was founded in 1956 primarily with the objective of promoting and conducting legal research. It was established as a result of the efforts of the leading jurists of India for over a number of years. There were many important reasons impelling the establishment of a national legal research centre. First, there was a need for reinvigorating legal research as law, legal research and legal education had been neglected areas in India, both before and after the independence. Second, there was a need for a sustained institutionalized research encompassing projects requiring field studies and group thinking. Third, it was necessary to bring together different branches of the legal profession, namely, judges, lawyers and law teachers, with a view to develop an integrated approach to law in society.

The Institute is an autonomous body registered under the Societies Registration Act, 1860. The autonomous character of the Institute and its independence ensure the requisite academic freedom to carry out its objectives and meaningful research. The Indian Law Institute was granted Deemed University status in 2004 vide Government of India, Ministry of Human Resource Development Notification No.F.9- 9/2001-U.3 dated 29.10.2004. Institute has been accredited with 'A' Grade (CGPA 3.35 out of 4.00) by NAAC on 27.03.2017 and completed its first cycle of accreditation.



  
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## **VISION OF THE INSTITUTE**

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### **Building ILI into a Legal Research Institution of Global Excellence**

Legal education in India faces a lot of challenges because of the impact of Globalization. There is a need for reforming legal education in order to make it as an instrument of social reforms. ILI was founded in December 1956 with the vision to cultivate the science of law and promote advanced studies and research in law as one of its objectives. The founders of the ILI were among the most capable minds and visionaries in the field of law. The contribution made by the institution towards the development of legal profession in India stand testimony of the fact.

In order to meet its commitment towards the advancement of legal education in India, the primary vision is to create good researchers who will in turn contribute substantially for the reforms in legal sector. It also aims to produce quality research work in law and teach the students the art of research taking an inter-disciplinary approach, ILI research will, with respect to identified focal areas;

- (i) inquire into unanswered questions and knowledge gaps to create *new* legal knowledge, theories, analyses and methods;
- (ii) generate new policy proposals on law and justice;
- (iii) engage actively in global academic discourse; and

### **AIMS & OBJECTIVES OF THE INSTITUTE**

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The prime objective of ILI is to cultivate and promote the science of law and to contribute substantially in reforming the administration of justice, so as to meet the socio-economic aspirations and needs of the people through law and its instrumentalities. The Institute has achieved the place of a premier center of national & international legal research and studies, in which lawyers from all branches of the profession as well as judges, government officials and academicians have been participating.

### **BROAD OBJECTIVES OF THE INSTITUTE**

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- ❖ to cultivate the science of law, and to promote advanced studies and research in law and its administration;
- ❖ to promote the reform of administration of justice and of law and its health/development suitable to the social, economic and other needs of the people;
- ❖ to promote the clarification, simplification and systematization of law;
- ❖ to encourage and conduct investigations in legal and allied fields;

  
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- ❖ to promote the diffusion of the knowledge of law and its administration and principles on which they are based;
- ❖ to promote the improvement of legal education, and to impart instruction in law and allied fields;
- ❖ to publish studies, treatises, books, periodicals, reports and other literature relating to law and allied fields;
- ❖ to undertake documentation of important legal and allied materials;
- ❖ to institute and maintain libraries;
- ❖ to cooperate with other societies, institutions and organizations, national and international, in the pursuit of all or any of the above objects;
- ❖ to constitute or cause to be constituted regional offices at convenient centers in India to promote the activities of the Institute.

### **INTERNAL QUALITY ASSURANCE CELL**

In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of an institution's system and work towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institutions. The Internal Quality Assurance Cell (IQAC) in Indian Law Institute has been constituted in accordance with the guidelines provided by NAAC. The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the "Quality Circles" in industries.

#### **The primary aim of IQAC is :**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the Indian Law Institute.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.



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### **IQAC Functions:**

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
- k) Any other assignment by the Director.

### **IQAC will facilitate / contribute to**

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- c) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- d) Provide a sound basis for decision-making to improve institutional functioning;
- e) Act as a dynamic system for quality changes;
- f) Build an organised methodology of documentation and internal communication.

### **INTRODUCTION TO ACADEMIC AND ADMINISTRATIVE AUDIT**

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The main objective of an academic audit is to ascertain that the Institute has put in place adequate and effective quality assurance mechanisms in terms of strategies, procedures, their applicability, that ensures quality inputs and consequently quality outputs; their agility in ensuring continuous improvements along with review of available resources, their optional utilization, additional resource requirements for providing quality education.

  
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The activities, practices, work environment and performance of the Institute is critically reviewed and audited by external against established high standards and benchmarks and further guide their performance in keeping the performance with institution's Vision and Mission.

The AAA Committee has structured a proforma for the evaluation based on the criteria specified by NAAC. The Criteria wise evaluation of the institute includes:

- I. Course Content
- II. Teaching-Learning Process
- III. Examination and Evaluation System
- IV. Results
- V. Other Activities
- VI. Infrastructure
- VII. Administration

**ACADEMIC AND ADMINISTRATIVE AUDIT COMMITTEE MEMBERS:**

1. **Mr. P.K. Malhotra**, Former Secretary, Min. of Law and Justice, Government of India
2. **Prof. (Dr.) R. Venkata Rao**, Former Vice Chancellor, National Law School of India University, Bangalore
3. **Prof. (Dr.) A. Lakshminath**, Former Vice Chancellor, Chanakya National Law University, Patna.

**Following External IQAC members are also present in the meeting**

1. Prof. Manoj Kumar Sinha, Director, Indian Law Institute
2. Prof. (Dr.) Ranbir Singh, Former Vice Chancellor, NLU Delhi
3. Prof. (Dr.) M. Afzal Wani, Former Dean, GGSIP University, New Delhi.
4. Professor (Dr.) S. Sivakumar, Senior Professor, Indian Law Institute
5. Prof. (Dr.) Anurag Deep, Professor, Indian Law Institute
6. Mr. S. C. Prusty, Registrar, Indian Law Institute
7. Dr. A. K. Verma, Dy. Registrar, Indian Law Institute/Coordinator, IQAC

Ms. Jyoti Dargan, Assistant Controller of Examinations, Indian Law Institute was also present.

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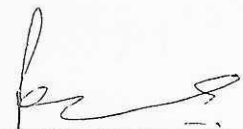
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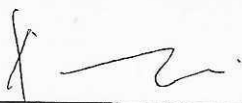
## REPORT OF THE ACADEMIC AND ADMINSTRATIVE AUDIT COMMITTEE

The meeting of AAA committee was fixed on November 04, 2022 for completing the audit for the period of Academic session 2017-18, 2018-2019, 2019-2020, 2020-2021 and 2021-2022. The AAA committee was assisted by the IQAC Members and ACE, ILI for conducting the audit. The members of the AAA Committee were briefed about the objective of audit and the procedure involved. The members visited the institute to evaluate the infrastructural facilities, academic and administrative performance.

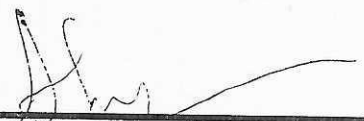
The committee after completing all stages of inspection and interactions (Library, Examination Section, IT Section, Auditorium, class rooms etc.), prepared the AAA report for the above mentioned period stating precise observations and recommendations.



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Prof. (Dr.) A. Lakshminath




CATEGORY	DESCRIPTION	AVAILABLE
APPROVAL & ACCREDITATIONS	Deemed University Status	YES
	12-B Status	YES
	NAAC Certification	YES
	Graded Autonomy	YES
	NIRF Ranking	YES
	ARIIA Ranking	YES
GOVERNANCE	Governing Council Notification	YES
	Executive Council Notification	YES
	Academic Council Notification	YES
	Finance Committee Notification	YES
	Membership Committee Notification	YES
	Building Committee Notification	YES
	IQAC Notification	YES
	Board of Studies Notification	YES
	Proceedings of Governing Council	YES
	Proceedings of Executive Committee	YES
	Proceedings of Academic Council	YES
	Proceedings of Finance Committee	YES
	Proceedings of Membership Committee	YES
	Proceedings of Building Committee	YES
	Proceedings of Board of Studies	YES
	Proceedings of IQAC	YES
	Examination Section	YES
	Anti ragging Committee	YES
	Anti- Sexual harassment Committee	YES
	Institute Internal Complaint Committee	YES

  
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	Grievance Redressal Committee	YES
	RTI Cell	YES
	SC/ST/OBC Cell	YES
	Alumni Association	YES
	Office Automation System	Partial Automation
	Admission process	Yes
	Examination	Yes Partial
	Library	Yes
	Administration	Yes Partial
	Finance	Yes
	Personal Files	YES
	Budget Sanctioned and Audit report	YES
	Student Scholarship Details	YES
	Institution Website	YES
	Biometric Attendance System	YES
	Notice Boards	YES
ACADEMIC FACILITIES	Academic Calendar	YES
	Revision of Syllabus	YES
	CBCS	YES Partial
	Elective Subjects	YES
	Library Facility	YES
	Faculty Excellence	YES
	Research facility	YES
	Consultancy	YES
	Collaborations	YES
	Publications	YES
	Indexed Publications	YES
	Internships	YES
	Student Feedback	YES
	SSS (NAAC Format)	YES
	Extra Curricular Activities	YES LIMITED
	Alumni Feedback	YES
	Parents Feedback	NO
	Employer's Feedback	NO
	Student's Involvement in Institute Activities	YES
	Placement/ Campus Recruitment Cell	YES
IT Support	YES	



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Prof. (Dr.) A. Lakshminath

OTHER FACILITIES		
	CCTV Security	YES
	Projectors in Class Rooms	YES
	Video Conferencing Facility	YES
	Wi-Fi Facility with good Bandwidth	YES
	Fire Extinguishers	YES
	Guest House	YES
	Canteen Facility	YES
	Medical facility	YES
	Mental Health Facility	COUNSELLOR APPOINTMENT IS IN PROCESS
	Sports Facility	YES, LIMITED
	Hostel Facility	YES (Arrange as per need)
	Vehicle Parking	YES
	Xerox facility	YES
	Back-up Electric Supply	YES
	Rain Water Harvesting	NO
	e-Waste Management	YES, IN COLLABORATION
	Solid Waste Management	YES, IN COLLABORATION
	Drinking Water Facility	YES
	Green Campus Initiatives	YES
	Solar Panels	IN PROCESS
	Renewable Energy Source	IN PROCESS

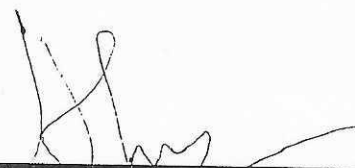
DATE OF AAA: November 04, 2022



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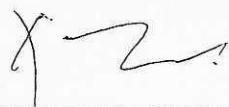
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### SCORES FOR AAA

CRITERIA	KEY INDICATORS (KIs)	Max. Marks	Marks Awarded
1. Curricular Aspects	1.1 (a) Curriculum Design and development	25	22
	1.1(b) Curricular Planning and Implementation	25	22
	1.2 Academic Flexibility	40	32
	1,3 Curriculum Enrichment	40	34
	1,4 Feedback System	20	12
	<b>TOTAL</b>	<b>150</b>	<b>122</b>
2. Teaching-Learning and Evaluation	2.1 Student Enrolment & Profile	20	20
	2.2 catering to Student Diversity	30	26
	2.3 Teaching Learning Process	50	48
	2.4 Teacher Profile & Quality	50	50
	2.5 Evaluation Process and Reforms	50	45
	2.6 Student Performance and Learning Outcomes	50	45
	Student Satisfaction Survey	50	35
	<b>TOTAL</b>	<b>300</b>	<b>269</b>
3. Research, Innovation and Extension	3.1 Promotion of Research & Facilities	20	17
	3.2 Resource Mobilization for Research	10	9
	3.3 Innovation ecosystem	10	9
	3.4 Research Publications and Awards	30	26
	3.5 Consultancy	10	9
	3.6 Extension Activities	50	45
	3.7 Collaborations	20	16
	<b>TOTAL</b>	<b>150</b>	<b>131</b>
4. Infrastructure and Learning Resources	4.1 Physical Activities	30	18
	4.2 Library as a Learning Resource	20	20
	4.3 IT Infrastructure	30	30
	4.4 Maintenance of Campus Infrastructure	20	18



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	TOTAL	100	<b>86</b>
5. Student Support & Progression	5.1 Student Support	30	25
	5.2 Student Progression	30	25
	5.3 Student Participation and Activities	30	28
	Alumni Engagement	10	9
	TOTAL	100	<b>87</b>
6. Governance, Leadership and Management	6.1 Institutional Vision & Leadership	10	10
	6.2 Strategy development & Deployment	10	9
	6.3 Faculty Empowerment Strategies	30	28
	6.4 Financial Management & Resource Management	20	16
	6.5 Internal Quality Assurance System	30	28
	TOTAL	100	<b>91</b>
7. Institutional Values and Best Practices	7.1 Institutional Values and Social responsibilities	50	45
	7.2 Best Practices	30	29
	7.3 Institutional Distinctiveness	20	19
	TOTAL	100	<b>93</b>
	<b>TOTAL SCORE</b>	<b>1000</b>	<b>879</b>

DATE OF AAA: November 04, 2022




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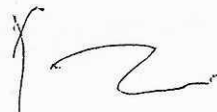
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