



THE INDIAN LAW INSTITUTE (DEEMED UNIVERSITY)

Sealed Quotation for Cleaning of Library

May 26, 2023

Indian Law Institute invites sealed quotations from the Professional who provides the cleaning services of books kept at various sections in entire Library. The library of ILI is consisting 85,000 number of books. The Cleaning work includes:

- (a) Cleaning of all the books and rare documents kept in shelves.
- (b) Cleaning of tables, furniture, floor, walls and ceiling area of entire library.
- (c) Termite treatment or any kind of chemical treatment wherever it is required to be done inside the library.
- (d) Any other work related to cleaning of library premises.

The interested parties may visit the library premise to understand the requirements and assess the area of cleaning before submitting the quotations. The quotation must contain the following points:

- No. of days Required for cleaning
- No. of Human Resources deputed
- Machines details
- Measures and process followed
- Any other equipment to be used for cleaning

The Sealed quotations should be addressed to the **Registrar, Indian Law Institute**, Bhagwan Das Road, New Delhi-110001 and should reach before **05.06.2023**. The quotations will be opened on **06.06.23** at 11:00 hrs.

Terms and conditions:

- Any liquid and chemical used for the cleaning must not be hazardous.
- The company will be responsible for any kind of damage to the books and library during cleaning process.
- The manpower deputed must be trained for such work and supervised by the skilled person of the company.
- The company will start the work within 07 days from the date of the purchase order.
- The payment will be released after verification of assigned work.


(S.C. Prusty)
Registrar 26/5/23